

Heatherwood School

an academy within Nexus MAT

Leger Way, Doncaster DN2 6HQ

Tel: 01302 322044

www.heatherwoodschoo.org www.nexusMAT.org

Executive Headteacher: Mr Sam MacDonald



29th April 2026

Dear Parent/Carer,

Lunchtime Collections/Drop Offs for Appointments

Thank you to everyone who took part in our recent attendance survey. One of the things you told us was that our lunchtime rule — not collecting or returning pupils between 11:45am and 1:15pm — was making attendance more difficult for some families. We really appreciate this feedback, and as a result, we've changed our approach.

Parents and carers are now welcome to collect or bring their young person back into school at any time during the school day. The only thing we need to keep in mind is lunchtime arrangements. Due to food hygiene regulations, we can only keep a meal warm for up to half an hour and we're not allowed to reheat food. So, if your child will be returning after 12:15pm, please make sure they have already eaten or bring a packed lunch with them.

If possible, we'd be grateful for a quick call when you're on your way back to school. This helps us to ensure that a member of staff is ready to greet your young person when they arrive.

Kind regards,

Kath Coates

Designated Safeguarding Lead