

Heatherwood School

an academy within Nexus MAT

Leger Way, Doncaster DN2 6HQ

Tel: 01302 322044

www.heatherwoodschoo.org www.nexusMAT.org

Executive Headteacher: Mr Sam MacDonald



28th April 2026

Dear Parents and Carers,

We are delighted to inform you about our upcoming **Heatherwood Prom**.

The prom will be held over **two evenings**, both running from **5:30pm to 7:30pm**, to allow us to manage numbers safely on site.

- **Wednesday 1st July** – EYFS, Purple, Blue, Red and Green
- **Thursday 2nd July** – Yellow, ARC, The Key, The Hub and The Hive

The theme for this year's prom will be **Toy Story**, and pupils are welcome to dress up or accessorise in line with the theme if they wish.

Tickets: Each pupil is entitled to two free tickets (one for the pupil and one accompanying adult). Additional tickets may be purchased, up to a maximum of three extra tickets per pupil, at a cost of £10 per ticket. This limit is in place to ensure we remain within safe capacity levels while holding the event at Heatherwood.

To allow us sufficient time to plan the evening and arrange catering, **all ticket purchases must be completed by Friday 22nd May at 3:00pm**. Tickets will be available to purchase via parent pay from 11th May until 22nd May. Unfortunately, we will be unable to accept any ticket requests after this time, as we need adequate notice to organise food and other arrangements for the event.

Consent Slip and Dietary Requirements: Please ensure the consent slip attached is completed and returned by the deadline. On the slip, you will be asked to:

- Confirm the total number of tickets requested
- Provide details of any dietary requirements for those attending

This information is essential to help us organise the event safely and ensure everyone's needs are catered for.

Supervision: Please note that pupils must be supervised by their parent or carer for the entire duration of the prom. This is not a drop-off event, and responsibility for pupils remains with the accompanying adult at all times.

We hope this will be an enjoyable and exciting experience for our pupils and families.

Kind regards,

Ruby Bullock
Phase Leader

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Heatherwood Prom Reply Slip

Pupil's Name: _____

Class/Group: _____

Each pupil is entitled to **2 free tickets** (pupil + 1 adult).

Please indicate how many **additional tickets** you require (up to a maximum of **3**):

- Number of additional tickets requested: _____
- Cost: £10 per additional ticket
- Total additional ticket cost: £ _____

Payment Information

Payment for any additional tickets will be made via **ParentPay**. Parents and carers will be **notified when ParentPay opens** for this event.

Dietary Requirements

Food for the evening will be provided as a **cold buffet**.

Please list **any dietary requirements or allergies** for any member of your party below:

By returning this slip, I confirm the above information is correct and understand that pupils must be supervised by a parent or carer for the duration of the event.

Parent/Carer Name: _____

Signature: _____

Please return this reply slip by Friday 8th May.