



**Heatherwood School Local Governing Body
Teaching, Learning & Wellbeing
Thursday 30th January 2020 at 16:00
Heatherwood School**

Those Present:		
Gary Bullock	Parent Governor & Chair	GB
Daryl Bennett	Staff Governor (Acting Headteacher)	DB
Marc Bratcher	Co-opted Governor – Vice Chair	MB
Fiona Kirkham	Co-opted Governor	FK
Karen Latimer	Staff Governor	KL
Irene Ratcliffe	Staff Governor (Non-teaching)	IR
Also Present:		
Warren Carratt	Nexus MAT CEO	CEO
Maria Simpson	Nexus MAT Clerk	MS
Apologies:		
Lisa Suter	Executive Headteacher	LS
No Apologies:		

1. APOLOGIES FOR ABSENCE	Actions
1.1. To receive apologies for absence Apologies were received from LS.	
1.2. To accept apologies for absence Apologies were accepted for LS.	
2. ITEMS OF URGENT BUSINES	
2.1. Chair to determine any items of urgent business The Chair introduced Marc Bratcher. The following items of urgent business were determined: 2.1.1. School Roof The Chair provided an update regarding the condition improvement funding bid for the School roof and shared with Governors the outcome of a conference call with John Faye. The decision is to explore this further in the near future. A Governor queried if a new roof had been deemed necessary and CEO provided information around the target of the projects and the funding criteria. A Governor asked about the condition of the roof and DB commented it is manageable for the next 12 months. 2.1.2. STEP Visit The Chair attended for the STEP Visit and the report will be forthcoming. DB provided more information about the visit with Sam Lee and Darren Dickinson; explaining it was a really challenging, positive day.	
3. DECLARATION OF INTERESTS	
3.1. Individual Governors to declare any personal, business or other governance interests on any item on the agenda There were no declarations received.	
4. HEATHERWOOD LOCAL GOVERNING BODY MINUTES	
4.1. To approve the minutes of the following meeting: The minutes of the meeting held on 12 th December 2019 were approved as a correct record with no amendments.	
4.2. Review of Action Tracker The outstanding actions on the tracker were reviewed and updated.	
4.3. Matters arising from the Minutes None.	
5. POLICIES	
5.1. Policies for Review 5.1.1. Medical Needs Policy Undergoing review by Governors and will be signed off in the next week.	

<p>5.1.2. Safeguarding & Child Protection Policy Undergoing review by Governors and will be signed off in the next week. DB commented that he and LS need to conduct a policy review and consider any policies due for review. CEO stated this is an opportunity to act pro-actively and rationalise the policies/procedures, in line with regulations.</p>	
<p>5.2. New Policies None.</p>	
6. ITEMS TO BE CONSIDERED	
<p>6.1. Teaching & Learning Report</p> <p>The December Standards Report had been shared with Governors in advance of the meeting and discussion/challenge was as follows:</p> <p>DB provided a report overview outlining the highlights; Christmas events, progress with EHCP's and how these will be tracked and presented.</p> <p>There were discussions regarding PP pupils with regards the statement on Page 2 'PP pupils either matched or exceeded non PP pupils in three areas' and 'in all other area's they were below'. The Chair advised he had challenged SLT with the comment 'PP pupils achieved 100% of pupils at anticipated progress and above in communication and writing' and SLT advised that secure teacher judgements are required around what evidence is required for Emerging, Developing and Secure.</p> <p>There was a discussion regarding the need for SLT to undertake project work to recommend improvements/spend for PP.</p> <p>DB explained that setting realistic targets is difficult as some EHCP targets are not fit for purpose and Pat Bullen is trying to assist Heatherwood with this. DB stated that over the next 12 months, there will be review of targets. The desire is to make a difference to Post 19 regarding aspirational targets and various options have been suggested to Post 16.</p> <p>There was a discussion regarding LAC and DB advised there had been no response to the recent LAC Advocate advertisement.</p> <p>Discussions were held regarding access and use of the swimming pool by all pupils and REBOUND training. A Governor emphasised the importance of school offering use of the school pool otherwise they could regress. A Governor queried if Heatherwood would allow a child with a tracheostomy in the pool and was advised no. A Governor further challenged the reason for this and was advised this is due to the risk assessment and accountability. GB further commented this should be for the LA to provide sufficient funds and possibly warrants some analysis work to compare a pupil's entitlement to physio/SALT vs actuals support received. CEO provided further input regarding EHCPs, the LA, CCG and Universal Services. CEO advised there are other schools within the Trust that have pools which children with tracheostomies access, and it may be useful to liaise with them further for guidance/support.</p>	
<p>6.2. Behaviour Log</p> <p>There were no issues for discussion.</p>	

<p>6.3. Wellbeing Report</p> <p>There was a discussion regarding how best to report this. Attendance is currently good. Average attendance is remarkable but there is a high level due to medical appointments, which is above the national average.</p>	
<p>6.4. LAC Report</p> <p>Governors had received the LAC Report in advance of the meeting and discussion/challenge was as follows;</p> <p>There are currently two LAC on roll.</p> <p>The support of the Learning Advocate is positive and applauded.</p> <p>There is not usually an issue regarding LAC underperforming, despite the issues they may face outside of School.</p> <p>The Chair challenged the level of data protection and queried how much could be shared with Governors and DB advised that as Safeguarding Governor, GB could ask for further information outside of the meeting.</p> <p>CEO queried if any pupils have spent 75+ days in respite care, as they would automatically qualify for LAC and DB advised currently none meet that threshold.</p>	
<p>6.5. Pupil Premium Plan</p> <p>Discussed at 6.1.</p>	
<p>6.6. Annual Self-Assessment – NGA Skills Audit</p> <p>Forms were duly completed.</p>	
<p>6.7. Chair/CEO Verbal Update of Key Issues from Trust Board of Directors</p> <p>No further updates provided.</p>	
7. GOVERNANCE MATTERS	
<p>7.1. Governors to complete Activity Log</p> <p>Completed.</p>	
8. ANY OTHER URGENT BUSINESS	
<p>8.1. To consider any other urgent business agreed by the Chair</p> <p>8.1.1. The Chair & CEO provided an update regarding the Headship post.</p>	
9. CONFIDENTIALITY & RISK	
<p>9.1. To consider the confidentiality of any items discussed during the meeting</p> <p>None.</p>	
<p>9.2. To consider any areas of risk discussed during the meeting</p> <p>None.</p>	

10. DATES OF NEXT MEETING	
FK tabled her apologies for the next meeting on 19/03/20.	

Tuesday 19 th March 2020	16:00 – 18:00	Heatherwood School	Safeguarding, Leadership & Management
Tuesday 7 th May 2020	16:00 – 18:00	Heatherwood School	Teaching, Learning & Wellbeing
Tuesday 9 th June 2020	16:00 – 19:00	Crags Community School	Leadership Summit
Thursday 25 th June 2020	16:00 – 18:00	Heatherwood School	Safeguarding, Leadership & Management

Minutes approved

CHAIR	SIGNATURE	DATE
Gary Bullock		08/10/20